



The ICFAI University, Tripura

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Ref: IUT/FLIS/BOS/AY/2018-19

Date: 11-06-2019

Minutes of the Meeting of the Board of Studies (BOS), Faculty of Library & Information Science, ICFAI University Tripura

After the formation of the Faculty of Library & Information Science, ICFAI University Tripura, the 2nd Meeting of Board of Studies (BOS) of the department was convened on 11.06.20 19 at 10:30AM in Board room of ICFAI University, Tripura.

Member Present in the Meeting

1. Prof. Biplab Halder, Pro-Vice Chancellor, ICFAI University Tripura (Chairperson)
2. Dr. Ashutosh Agrahari (Coordinator, Faculty of Library & Information Science, ICFAI University Tripura)
3. Dr. Manendra Kumar Singh (Member, Assistant Professor, Faculty of Library & Information Science ICFAI University Tripura)
4. Dr. Dhananjay Datta (Coordinator, Member, Assistant Professor, Faculty of Management Studies, ICFAI University Tripura)
5. Prof. Rabindra Kumar Mahapatra (HOD, Dept. of Library and Information Science, Tripura University, Tripura)
6. Dr. Dilip Kr. Das (Head Librarian, Birchandra State Central Library, Agartala, Tripura)

Agenda

1. Revision of Syllabus M.Lib.I.Sc (Int.)
2. Syllabus of B. Lib. I. Sc.
3. Syllabus of M. Lib. I. Sc.
4. Credit distribution for B. Lib. I. Sc, M. Lib. I. Sc. & M.Lib.I.Sc. (Int.)

***Items of the above agenda were taken up for consideration.*


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Minutes of Meeting:

1. Chairperson of the Board addressed the members and introduced external BOS Member to the board and further internal members introduced themselves.
2. Chairperson advised the Coordinator of FLIS to start the meeting as per the agenda.
3. Coordinator of the FLIS made a presentation on the proposed curriculum for the program FLS001- B. Lib. I. Sc., FLS002-M. Lib. I. Sc. (Integrated) and FLS003-M. Lib. I. Sc. that has been introduced for the session 2019-2020 onwards.
4. Coordinator of the FLIS made a presentation on the proposed curriculum for revision of syllabus of FLS001-B. Lib. I. Sc., FLS002-M. Lib. I. Sc. (Integrated) and FLS003-M. Lib. I. Sc. program.
5. All the Board members mutually agreed with proposed curriculum of the program FLS001- B. Lib. I. Sc. and FLS003- M. Lib. I. Sc. and to revise existing syllabus of FLS002- M.Lib.I. Sc. (Integrated) Program. It was taken up for a detailed discussion.
6. It was resolved that 20% modifications would be made in the existing syllabus of FLS002- M.Lib.I.Sc. (Integrated), FLS002-M. Lib. I. Sc. and FLS003-B. Lib. I. Sc. program, keeping in mind the requirement of UGC.
7. With regard to credit for each course, all the members agreed that each course offered by the Department should be worth 4 credits.
8. The proposed syllabus, program & course structure and revision may be sent to Academic Council for approval.

The meeting got successfully concluded with the Vote of Thanks from the Chairperson.



Chairperson

Board of Studies

Faculty of Library and Information Science

ICFAI University Tripura

**Pro-Vice Chancellor,
ICFAI University, Tripura
Kamalghat, West Tripura.**


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Existing Program Structure of *M. Lib. I. Sc (Int.)* up to June 2019

	S.N.	1st Semester	LPU	
1 st Year	1	LIS-111 Fundamentals of Library, Information and Society	303	
	2	LIS-121 Library and Information Centre Management	303	
	3	LIS-131 Knowledge Organisation and Documents Processing (Cataloguing and Classification) Theory	303	
	4	LIS-141 Knowledge Organisation and Documents Processing (Cataloguing and Classification) Practice	063	
	5	LIS-151 Soft Skills	303	
		Total Units		20 Units
		2nd Semester		
	6	LIS-112 Information communication and Technology fundamentals (ICT in Library)	303	
	7	LIS-122 Library Automation (Practical)	063	
	8	LIS-132 Information Products and Services	303	
9	LIS-142 Information Sources & Services	303		
10	LIS-152 Project work (Study of Subject)	303		
	Total Units		20 Units	
2 nd year		3rd Semester		
	11	LIS-213 Information Society and Communication System	303	
	12	LIS-223 Analysis, Consolidation, Repackaging and Retrieval	303	
	13	LIS-233 Library Visit \Project\Study Tour\Summer Training Program (SIP)	063	
	14	LIS-243 Electronic Resources	303	
	15	LIS-253 LAB-I (SOUL S/W Practice)	063	
		Total Units		20 Units
		4th Semester		
	16	LIS-214 Preservation and Conservations of Library Materials	303	
	17	LIS-224 Research Methods and Techniques	303	
18	LIS-234 Elective Paper (Select any one out of three) LIS-234 (A) Academic Library and Information System LIS-234 (B) Public Library and Information System LIS-234 (C) Special library and Information System	303		
19	LIS-244 Project/Dissertation Work	303		
20	LIS-254 LAB-II (KOHA S/W Practice)	063		
	Total Units		20 Units	


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Revised Program Structure of M. Lib. I. Sc (Int.) w.e.f July 2019

	S.N.	1st Semester	LPU	
	1st year	1	LIS-111 Fundamentals of Library, Information and Society	303
2		LIS-121 Library and Information Centre Management	303	
3		LIS-131 Knowledge Organisation and Documents Processing (Theory)	303	
4		LIS-141 Knowledge Organisation and Documents Processing-I (Practice)	033	
5		LIS-151 Soft Skills	303	
Total Units			20 Units	
2nd Semester				
6		CBA-121 Computer Basics and Application (Theory)	303	
7		CBA-121P Computer Basics and Applications (Practical)	033	
8		LIS-132 Information Products and Services	303	
9	LIS-142 Information Sources & Services	303		
10	KOD-121 Knowledge Organisation Documents Processing-II (Practice)	033		
Total Units			20 Units	
2nd Year	3rd Semester			
	11	LIS-213 Information Society and Communication System	303	
	12	LIS-223 Analysis, Consolidation, Repackaging and Retrieval	303	
	13	LIS-233 Library Visit \Project\Study Tour\Summer Training Program (SIP)	006	
	14	LIS-243 Electronic Resources	303	
	15	LIS-253 Configuration and Application of SOUL	033	
	Total Units			20 Units
	4th Semester			
	16	IUN-212 Information Users and Needs	303	
	17	LIS-224 Research Methods and Techniques	303	
18	LIS-234 Elective Paper (Select any one out of three) LIS-234 (A) Academic Library and Information System LIS-234 (B) Public Library and Information System LIS-234 (C) Special library and Information System	303		
19	LIS-244 Project/Dissertation Work	006		
20	CAK-221 Configuration and Application of KOHA	033		
Total Units			20 Units	


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Program Structure of B. Lib. I. Sc. w.e.f July 2020

One year	S.N.	1st Semester	LPU
	1	LIS-111 Fundamentals of Library, Information and Society	303
	2	LIS-121 Library and Information Centre Management	303
	3	LIS-131 Knowledge Organisation and Documents Processing (Theory)	303
	4	LIS-141 Knowledge Organisation and Documents Processing-I (Practice)	063
	5	LIS-151 Soft Skills	303
		Total Units	20 Units
		2nd Semester	
	6	CBA-121 Computer Basics and Application (Theory)	303
	7	CBA-121P Computer Basics and Applications (Practical)	063
	8	LIS-132 Information Products and Services	303
	9	LIS-142 Information Sources & Services	303
	10	KOD-121 Knowledge Organisation Documents Processing-II (Practice)	063
		Total Units	20 Units

Program Structure of M. Lib. I. Sc. w.e.f July 2020

One year		1st Semester	
	11	LIS-213 Information Society and Communication System	303
	12	LIS-223 Analysis, Consolidation, Repackaging and Retrieval	303
	13	LIS-233 Library Visit \Project\Study Tour\Summer Training Program (SIP)	063
	14	LIS-243 Electronic Resources	303
	15	LIS-253 Configuration and Application of SOUL	063
		Total Units	20 Units
		2nd Semester	
	16	IUN-212 Information Users and Needs	303
	17	LIS-224 Research Methods and Techniques	303
	18	LIS-234 Elective Paper (Select any one out of three) LIS-234 (A) Academic Library and Information System LIS-234 (B) Public Library and Information System LIS-234 (C) Special library and Information System	303
	19	LIS-244 Project/Dissertation Work	303
	20	CAK-221 Configuration and Application of KOHA	063
		Total Units	20 Units


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Name of the Program- M.Lib.I.Sc. Integrated

Existing Syllabus up to June 2019			Revised syllabus w.e.f July 2020		
12	Semester-I	Course Descriptions	Course Code	Semester-I	Course Descriptions
LIS-141	Knowledge Organisation & documents Processing (Classification & Cataloguing) Practical	<p>Unit -I: Classification Practical(DDC)</p> <p>Dewey Decimal Classification (DDC) 19th Ed.</p> <p>Introduction and structure</p> <p>Techniques</p> <p>Table 1 to 7; All classes.</p> <p>Unit - II : Cataloguing Practical AACR 2R</p> <p>Preliminaries, Single Personal Author, Shared Responsibility and Editorial</p> <p>Directions; Choice among different names and references series and multivolume; Subject Headings, Corporate Bodies, Uniform Titles and Serials, Series, Periodical publication & serials; Cataloguing of Non-print media.</p>	LIS-141	Knowledge Organization and Document Processing-I (Practice)	<p align="center">Part- A (Classification)</p> <p>Classification of documents by Dewey Decimal Classification Scheme.</p> <p>Unit-I: Classification of Simple subject</p> <p>Classification of documents having "simple subjects"</p> <p>Unit-II: Classification of Compound and complex subject</p> <p>Classification of documents having "compound subjects"</p> <p align="center">Part- B (Cataloguing)</p> <p>Cataloguing of information resources according to Anglo-American Cataloguing Rules -2.</p> <p>Unit-III: Personal, Shared Authorship</p> <p>Works of personal authorship; Works of shared authorship; Works of Mixed responsibility.</p> <p>Unit-IV : Multivolume and Co-operate Authorship</p> <p>Multi volume Books, Anonymous works; Simple Serials; Works of corporate authorship and Analytical.</p>


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LIS-152	Project Work (Study of Subject)	<p>Unit:1 Study of reference tool – traditional and Electronics using a prescribed format for evaluation.</p> <p>Unit:2 Answering specific reference questions from both traditional and electronic reference tools.</p> <p>Unit:3 Preparation of secondary information products and services.</p> <p>Unit:4 Study of the subject – each student is required to submit a project.</p>	KOD-121	Knowledge Organization and Document Processing-II (Practice)	<p>Part- A (Classification) Classification of documents by Dewey Decimal Classification and Colon classification in the following graded steps:</p> <p>Unit-I Classification of documents having “common sub divisions and other auxiliaries”</p> <p>Unit-II Classification of documents having “complex subjects” Classification of documents having “complexities of mixed nature”</p> <p>Part- A (Classification) Cataloguing of information resources according to Anglo-American Cataloguing Rules -2 and assigning subject heading using Sears List of Subject Heading in the following graded steps:</p> <p>Unit-III Anonym book, Uniform Title, Continuous resources (complicated case of serials);</p> <p>Unit-IV Corporate authorship; Non-book materials (cartographic materials, thesis, audio-visual materials, etc.) and e-resources.</p>
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Name of the Program- M. Lib. I. Sc.

Existing Syllabus up to June 2019			Revised syllabus w.e.f July 2020		
12	Semester-I	Course Descriptions	Course Code	Semester-I	Course Descriptions
LIS-141	Knowledge Organisation & documents Processing (Classification & Cataloguing) Practical	<p>Unit -I: Classification Practical (DDC)</p> <p>Dewey Decimal Classification (DDC) 19th Ed.</p> <p>Introduction and structure</p> <p>Techniques</p> <p>Table 1 to 7; All classes.</p> <p>Unit - II : Cataloguing Practical AACR 2R</p> <p>Preliminaries, Single Personal Author, Shared Responsibility and Editorial</p> <p>Directions: Choice among different names and references series and multivolume; Subject Headings, Corporate Bodies, Uniform Titles and Serials, Series, Periodical publication & serials; Cataloguing of Non-print media.</p>	LIS-141	Knowledge Organization and Document Processing-I (Practice)	<p>Part- A (Classification)</p> <p>Classification of documents by Dewey Decimal Classification Scheme.</p> <p>Unit-I: Classification of Simple subject</p> <p>Classification of documents having "simple subjects"</p> <p>Unit-II: Classification of Compound and complex subject</p> <p>Classification of documents having "compound subjects"</p> <p>Part- B (Cataloguing)</p> <p>Cataloguing of information resources according to Anglo-American Cataloguing Rules -2.</p> <p><i>Unit-III: Personal, Shared Authorship</i></p> <p>Works of personal authorship; Works of shared authorship; Works of Mixed responsibility.</p> <p>Unit-IV : Multivolume and Co-operate Authorship</p> <p>Multi volume Books, Anonymous works; Simple Serials; Works of corporate authorship and Analytical.</p>


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Name of the Program- B. Lib. I. Sc.

Existing Syllabus up to June 2019			Revised syllabus w.e.f July 2020		
12	Semester-I	Course Descriptions	Course Code	Semester-I	Course Descriptions
LIS-141	Knowledge Organisation & documents Processing (Classification & Cataloguing) Practical	<p>Unit -I: Classification Practical(DDC)</p> <p>Dewey Decimal Classification (DDC) 19th Ed.</p> <p>Introduction and structure</p> <p>Techniques</p> <p>Table 1 to 7; All classes.</p> <p>Unit - II : Cataloguing Practical AACR 2R</p> <p>Preliminaries, Single Personal Author, Shared Responsibility and Editorial</p> <p>Directions; Choice among different names and references series and multivolume; Subject Headings, Corporate Bodies, Uniform Titles and Serials, Series, Periodical publication & serials; Cataloguing of Non-print media.</p>	LIS-141	<p>Knowledge Organization and Document Processing-I (Practice)</p>	<p align="center">Part- A (Classification)</p> <p>Classification of documents by Dewey Decimal Classification Scheme.</p> <p>Unit-I: Classification of Simple subject</p> <p>Classification of documents having "simple subjects"</p> <p>Unit-II: Classification of Compound and complex subject</p> <p>Classification of documents having "compound subjects"</p> <p align="center">Part- B (Cataloguing)</p> <p>Cataloguing of information resources according to Anglo-American Cataloguing Rules -2.</p> <p>Unit-III: Personal, Shared Authorship</p> <p>Works of personal authorship; Works of shared authorship; Works of Mixed responsibility.</p> <p>Unit-IV : Multivolume and Co-operate Authorship</p> <p>Multi volume Books, Anonymous works; Simple Serials; Works of corporate authorship and Analytical.</p>


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